

10 Tips for Building an Accessible Online Course

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1. How People with Disabilities Access the Web

2. Accessibility Statement

3. Orientation Document

4. Framework

5. Course Design, Layout and Navigation (Course Tools, Descriptive Links, Tab)

6. Documents

- Alt Text and Long Description
- Color and Color Contrast
- Readability: File Properties, Language, Semantic Structure, Whitespace
- Accessibility Checker

7. Webinars

8. Multimedia

- Audio-only (Live): Captions
- Audio-only (Pre-recorded): Captions, Descriptive Text Transcript
- Video-only (Pre-recorded): Descriptive Text Transcript or Media Alternative
- Audio and Video (Live): Captions
- Audio and Video (Pre-recorded): Audio Description, Captions, Descriptive Text Transcript

9. Accessibility Checks

- Automated Tools
- Manual Checks
- Human Testing: People with Disabilities

10. Additional Considerations

- Course Tools
- 3rd Party Resources, Software, or Websites

Resource List

- Laws and Guidelines
 - [Section 508](#)
 - [Web Content Accessibility Guidelines \(WCAG\)](#)
- Settlement Agreements
 - [Higher Ed Accessibility Lawsuits, Complaints and Settlements](#)
 - [Office for Civil Rights, Recent Resolution Search](#)
- Documents
 - All Document Types
 - [3Play Media: Tips for Making Online Documents Accessible](#)
 - Alt Text and Long Descriptions
 - [DIAGRAM Center: Image Description Guidelines \(Complex Images\)](#)
 - [WebAIM: Alternative Text](#)
 - [WCAG Tutorials: Images Concepts](#)
 - Color Contrast Accessibility Checkers
 - [Colour Contrast Analyser](#)
 - [WebAIM Contrast Checker](#)
- Multimedia
 - [3Play Media: Tips for Making Web Video and Audio Accessible](#)
 - [W3C Making Audio and Video Media Accessible](#)